

January 7, 2019
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Housing Authority on Monday, January 7, 2019 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present: Comm. Lynch
 Comm. Orchard
 Comm. Sharrock
 Comm. Blackburn
 Comm. Ramey
 Comm. Casserly

Absent:

The Chairperson noting a quorum was present then called the meeting to order.

Comm. Ramey moved that the minutes of the December 3, 2018 meeting be approved. Comm. Blackburn seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes

Review and payment of bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Commissioner Lynch asked if the electric bill was for one or two months. Amy advised that it is for only one month.

Commissioner Sharrock asked which door needed to be repaired. Mr. DeSantis advised that it was the front door.

There being no other objections; Comm. Orchard moved that the bills for January be paid as presented. This was seconded by Comm. Ramey and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes

The Chairperson declared the motion carried.

The Chairperson asked for the report from the Executive Director
Mr. DeSantis reported on the following:

- We received a packet from the State of NJ on NJ Save which provides benefits for medical, prescriptions and hearing aid costs and will leave them out for the tenants if they wish to apply.
- We are in the process of updating our waiting list and will possibly be re-opening it soon.

Correspondence

None.

The Chairperson asked for Old Business

None.

The Chairperson asked for New Business

Resolution 2019-1: Resolution Establishing Meeting Dates for the Year 2019

Resolution 2019-2: Resolution Appointing and Confirming Attorney for the Belmar Housing Authority

Resolution 2019-3: Resolution Appointing and Confirming Landlord/Tenant Attorney

Resolution 2019-4: Resolution Appointing a Qualified Purchasing Agent

Comm. Sharrock moved the resolutions for adoption. This was seconded by Comm. Blackburn and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes

Nominations of Chairman:

A motion was made by Commissioner Sharrock nominating Commissioner Lynch for Chairman. This motion was seconded by Commissioner Orchard and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes

A motion was made by Commissioner Lynch nominating Commissioner Sharrock for Vice Chairman. This motion was seconded by Commissioner Orchard and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes

Reports from the Commissioners

None.

OPEN PUBLIC PORTION:

Mary Manley advised the board that residents are still smoking in the building and this includes cigarettes, pipes and marijuana and wants something to be done about it.

Mr. DeSantis asked if it has been reported to the superintendant and advised Mike if he receives a report he is to try and determine the location and then we will send a notice to the tenant advising them that they are in violation of their lease and could be subject to eviction. If he is certain it is marijuana he is to report it to the police.

The Board requested that during the rent re-calculations that Amy provide another notice to the tenants regarding this and have them sign it and put it in their files.

There being no further business before this Board; a motion was made by Commissioner Casserly and seconded by Commissioner Sharrock to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.